

Decision Maker: **Renewal and Recreation PDS Committee**

Date: **13th December 2011**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **WORK PROGRAMME 2011-12**

Contact Officer: Keith Pringle, Democratic Services Officer
Tel: 020 8313 4508 E-mail: keith.pringle@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Resources

Ward: N/A

1. Reason for report

1.1 This report updates the Committee's work programme.

2. **RECOMMENDATION**

2.1 The Committee is invited to review its work programme.

Corporate Policy

1. Policy Status: Existing policy. PDS Committees are encouraged to review their their work programmes.
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £344,054
 5. Source of funding: Existing 2011/12 budget
-

Staff

1. Number of staff (current and additional): There are 9 posts (8.22 fte) in the Democratic Services Team.
 2. If from existing staff resources, number of staff hours: Preparation of the Work Programme report can normally be expected to take up to a couple of hours.
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. PDS Report
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Borough-wide
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 Each PDS Committee has a responsibility to develop and review its work programme balancing the key roles of:
- holding the Executive to account
 - policy development and review and
 - external scrutiny.
- 3.2 The Committee is invited to consider its work programme having regard to guidance at Section 8 of the Scrutiny Toolkit and in consultation with the Renewal and Recreation Portfolio Holder and Chief/Senior Officers.
- 3.3 The Committee's remaining 2011/12 Work Programme, as it currently stands and updated from its previous meeting, is at **Appendix A**. Items expected for discussion at the forthcoming meetings of the Bromley Economic Partnership are also included for information.
- 3.4 Please note that with the agreement of the Chairman an additional meeting of the R&R PDS Committee will be held on Thursday 26th January 2012. Arrangements have been made to enable all PDS Committees to consider the draft 2012/13 budget proposals between the Executive's meetings on 11th January and 1st February 2012.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme reports.

RENEWAL AND RECREATION DEPARTMENT FORWARD WORK PROGRAMME 2011/12

Report Title	Report Author	PH Decision? (Y/N)	Referred		Officers Draft Agenda	Reports to Director	Reports to Democratic Services	Agenda Publication	Chairman's Callover
			From	To					
Renewal and Recreation Policy Development and Scrutiny Committee 13th December 2011									
Matter Arising from Previous Meetings	KP	No			10 November (2.30pm – N65)	24 November (10am)	25 November (12 noon)	1 st December	6 th December (4pm)
Portfolio Holder Decisions	KP	No							
RR PDS Work Programme	KP	No							
Budget Monitoring Report 2011/12	CM	Yes							
Capital Programme Monitoring – Q2 2011/12	CM	Yes							
Renewal & Recreation Business Plan 2011/12 Monitoring Report - Quarter 2	HJ/CB	Yes							
Bromley Adult Education College Review	CA	Yes							
Bromley Town Centre Variable Message System	KM	Yes							
Mytime Active Service Delivery Plan 2012/13	JG	Yes							
Bromley Museum at the Priory - Orpington	CB	Exec Decision							
Libraries Update	CB	No							
Town Centre Development Programme Update	KM	No							
Library Stock Supply Contract Review 2011	JC	Exec Decision							
Bromley Economic Partnership 10th January 2012									
Update on Main Partnership Themes:		-			-	22 December (10am)	28 December (12 noon)	29 December	-
Town Centre Development	KM	-							
Town Centre Management	MP	-							
Business Support	MP								

Skills and Employment	MW	-							
Local Development Framework and Policy Issues	MM	-							
Partner Updates (verbal)	All	-							
Communications Issues (verbal)	JW	-							
Special Renewal and Recreation Policy Development and Scrutiny Committee 26th January 2012 to consider the draft 2012/13 budget proposals									
Renewal and Recreation Policy Development and Scrutiny Committee 27th March 2012									
Matter Arising from Previous Meetings	HL	No			14 February (9.30am – N65)	8 March (10am)	9 March (12 noon)	15 March	20 March (4pm)
Portfolio Holder Decisions	HL	No							
RR PDS Work Programme	HL	No							
Scrutiny of the Agenda for Bromley Economic Partnership	No report	No							
Budget Monitoring Report 2011/12	CM	Yes							
Capital Programme Monitoring – Q3 2011/12 and 2011 Capital Review	CM	Yes							
Adult Education Fees and Charges 2012/13	CA	Yes							
Renewal and Recreation Portfolio Holder Initiatives Fund 2012/13	MP	Yes							
Fees and Charges for Culture 2012/13	CB	Yes							
Christmas Lights Policy 2012	MP	Yes							
Bromley Adult Education College Annual Report 2011/12	MW	No							
Chairman's Report	Cllr SP	No							
Town Centre Development Update	KM	No							
Update on proposed Business Improvement District for Orpington	MP	No							
Town Centre Markets and Activities	MP	Yes							
Bromley Economic Partnership 24th April 2012									

Update on Main Partnership Themes:		-			-	5 April (10am)	11 April (12 noon)	12 April	-
Town Centre Development	KM	-							
Town Centre Management	MP	-							
Business Support	MP								
Skills and Employment	MW	-							
Local Development Framework and Policy Issues	MM	-							
Partner Updates (verbal)	All	-							
Communications Issues (verbal)	JW	-							
Update on Main Partnership Themes:		-							